



Tuesday, April 11<sup>th</sup> 2017

Dear Parents,

St Ignatius Catholic School works with an independent company, Harrison Tew®, who specialise in Emergency Management Plans for schools. The procedures implemented allow us to respond safely and quickly to a range of circumstances.

Our entire school, including our students has all participated in training sessions and the response and interaction was very positive.

On Monday 10<sup>th</sup> April, we conducted a school-wide lockdown exercise under the guidance of Harrison Tew®. We are pleased to inform you that our students responded safely, maturely and with a nature of controlled urgency.

The lockdown is a part of our emergency procedures. We implement emergency protocol exercises each term to ensure all staff and students remain familiar with our processes.

Should you hear of a lock down or evacuation at the school, can I please ask that you do not come to the school or phone us, as we will not be in a position to respond. Your presence or contact may make it more difficult for us or the emergency services to manage a situation.

Any information pertaining to an emergency occurring at the school will be updated on our website as regularly as possible. [www.stignatius.school.nz](http://www.stignatius.school.nz)

Kind regards,

Carol Sullivan  
Principal